Communications Internship, mid-May through mid-October (5 months)
The NYSGA office in Jamesville, New York (Syracuse)
The New York State Golf Association is looking for talented and well-rounded applicants to fulfill the 5-month NYSGA Communications Internship.

- Coordinate media and press related needs including event programs, media guides, press releases, etc.
- Interview players and write championship recaps during tournament season (17 touranments from June - September)
- Write other feature content for NYSGA website (NYSGA.org) pertaining to golf in New York State or golfers from New York State competing in notable or national events (mainly USGA Qualifiers/Championships)
- Assist in management and content creation for the NYSGA’s social media accounts (Facebook, Twitter, Instagram)
- Assist with video production and photography needs for association
- Help manage and maintain website content on NYSGA.org
- Research, manage and update championship records
- Assist with preparation of the annual NYSGA Hall of Fame Induction (held each fall)
- Assist in cultivation of media relations, tracking media coverage and updating of mailing lists
- Other duties assigned as necessary

Excellent communication, content creation and public relation skills
Preferred area of study or background in journalism, communications, public relations or sport management
Excellent motivation, organization, communication and work quality
Outstanding writing and editing skills, with ability to work under pressure and meet deadlines
Willingness to travel and ability to work long hours
Experience with Microsoft Office is required
Experience in graphic design (Adobe Creative Suite) and social media
Photography/videography experience is preferred
Golf knowledge and background is preferred
Highly motivated with ability to work in fast paced environment
Ability to work from NYSGA HQ in Jamesville, NY

Salary of $2,000 per month plus reimbursement of any job-related expenses and phone stipend
Donald Ross apparel for tournament work

Interested applicants may send a cover letter, resume, and three references to Dan Thompson, Director of Marketing & Partnerships at dan@nysga.org with “2019 NYSGA Communication Internship – (Last Name), (First Name)” in the subject line. Position is open until filled.